Position Announcement: Department/Program-Based Pedagogy Fellow

The Bok Center’s Pedagogy Fellow Program (formerly known as the Departmental Teaching Fellows Program) provides an opportunity for experienced and creative graduate students to hold a year-long appointment, ordinarily equivalent in time and compensation to teaching one section per semester, in which they collaborate with faculty, administration, and the Bok Center to enhance teaching in their discipline. The Pedagogy Fellow (PF) is primarily responsible for developing and teaching the departmental pedagogy course, and for departments with no course, to work on developing one and/or otherwise supporting TF training in his/her home department or program. The Fellow serves as the liaison between the Bok Center and the department/program on issues related to teaching and professional development of graduate students. The Bok Center’s training prepares PFs to work with faculty and administrators to plan and implement pedagogical support for graduate students in departments.

Duties & Responsibilities

If appointed, Pedagogy Fellows will:

- Participate in ongoing training at the Bok Center.
- Develop and teach pedagogy course curricula and materials (if applicable).
- Hold regular office hours in the Bok Center and their own departments.
- Organize and run workshops on teaching-related topics.
- Consult with graduate students on their teaching, including advising new TFs on section planning, troubleshooting, and other questions.
- Conduct video consultations and/or class observations.
- Aid the department in efforts to understand and define what constitutes effective teaching and learning in their discipline.
- Contribute to other Bok Center programs and activities for graduate student TFs (e.g. the Fall Teaching Conference).

Qualifications

To be considered for the position, candidates should:

- Have at least two semesters of teaching experience in Harvard classrooms.
- Provide evidence of their commitment to developing as an instructor through reflective practice.
- Demonstrate an interest in teaching and learning and in participating in a teaching community.
● Demonstrate an ability to work with diverse constituencies within and beyond the department, and to build connections between the Bok Center and your department.
● Demonstrate an understanding of the interests, motivations, and needs of different stakeholders within their department or program, from faculty to new graduate students.
● Demonstrate a familiarity with the various kinds of teaching in which graduate students in their department are engaged (i.e. language classes, tutorials, sections, labs, ... ) and the kinds of skills or "moves" which each requires.
● Priority will be given to students who have participated previously in Bok Center programming and express a commitment to connecting their own interest in teaching and learning to the needs of their departments.

TO APPLY, please complete the application form at the following link:
https://harvard.az1.qualtrics.com/jfe/form/SV_50vtuu6rm06yJ8p